

# Westminster Primary School



## Home-School Agreement

## **Purpose**

This agreement encapsulates our belief that parents are a child's first and most important educators. It is designed to help achieve the highest possible standards of achievement through close communication and effective partnership with parents.

*Main ECM outcome:* Enjoy and achieve

## **Relationship to other policies**

This agreement relates most closely to the homework, pupil discipline and registration policies. It impacts on our approach to the prospectus and the school profile [*in Wales the Annual Report to Parents*]. It is also relevant to many other school policies such as assessment, child protection, nutritional standards, racial equality, target-setting, and teaching and learning.

## **Roles and responsibilities of the headteacher, other staff, governors**

The **headteacher** will ensure that the home-school agreement and other significant communications with parents and pupils are reviewed at least every two years in consultation with parents, pupils, staff and governors. Methods of consultation will include:

- informal discussion at open evenings
- surveys
- school council meetings and circle time
- telephone contacts
- staff meetings.

In addition feedback will be sought from **parents** on the effectiveness of:

- the prospectus
- the school profile
- newsletters
- reports of pupil achievements.

Where parents do not read English, translations will be produced or the contact will be oral. With guidance from the headteacher the **governing body** will be involved in the consultation process, such as by helping to draft, carry out and collate surveys.

## **Arrangements for monitoring and evaluation**

The Community/Communications Committee of the governing body will monitor the number of HSAs that are signed and the reasons given when they are not signed. It will receive summary reports of the consultations and surveys and will report annually to the whole governing body. Where appropriate, action points will be carried forward to the school improvement plan.

## **Date established by governing body**

## **Date for full implementation**

## **Date for review**

# Home-School Agreement

Pupil's name \_\_\_\_\_ Class \_\_\_\_\_

## The Parent/Guardian

I acknowledge I have received a copy of:

- the school prospectus
- the school's Service Standards
- the school's welcome document for new students and their parents/guardians

I understand that the official end of the school day is 3.10pm and I will ensure that my child is picked up on time. *I understand that the school will not authorise holiday leave for students.*

I will:

- see that my child goes to school regularly, on time, properly dressed and properly equipped
- make the school aware of any concerns or problems that might affect my child's behaviour
- support my child with his/her homework and home learning opportunities and ensure my child completes his/her homework on time
- attend parents' evenings and discussions about my child's progress
- support my child in responding positively to the general expectations and regulations of the school.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian

## The School

We will:

- care for your child's safety and well being
- promote high standards of work and behaviour, and provide clear guidelines for pupils and parents
- ensure your child is given every opportunity to achieve their full potential as a valued member of the school community
- provide a balanced curriculum to meet your child's individual needs
- contact you if we have any concerns, and keep you informed about your child's progress and how you can help them at home
- be open and welcoming at all times

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Headteacher

## The Pupil

I will:

- attend school regularly and on time and with any necessary equipment
- wear school uniform and be tidy in appearance
- do all my class work and homework on time and to the best of my ability
- tell a member of staff if I have any worries or concerns
- be polite and helpful
- observe the school's rules and regulations.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Pupil

