

**Westminster Primary School
Class Teacher with responsibility for leadership of EYFS
Permanent post**

Information for Candidate

THE APPLICATION AND SELECTION PROCESS

Posts Available:

We are looking to appoint a class teacher with responsibility for leadership of EYFS. The post is open to experienced teachers.

All appointments will be subject to the normal terms and conditions. Please see enclosed Job Description and Person Specification.

Making your application:

The application form must be fully completed and legible. Supporting information should be clear and concise.

The person specification criteria will be used to draw up the shortlist. Please show clearly how you meet the requirements giving supporting evidence and examples wherever possible. Completed applications should be returned to Westminster Primary School, Stamford Road, Handsworth, Birmingham, B20 3PN or e-mailed to enquiry@westmnst.bham.sch.uk.

Visits to the school:

Visits to the school are strongly encouraged and warmly welcomed. Please contact the school office on 0121 464 2369 or e-mail enquiry@westmnst.bham.sch.uk to make arrangements.

Closing date and shortlisting:

Closing date: Wednesday 30th January 2019, noon.

Shortlisting: Wednesday 30th January 2019 (PM)

Shortlisted candidates will be contacted by telephone after Wednesday 30th January with the interview process confirmed by letter or email. If you have not heard from us by Friday 15th February, please assume your application was not successful on this occasion.

Final Selection Process:

Shortlisted candidates will be invited to attend Westminster Primary from Thursday 7th February 2019 onwards. The selection process will include a lesson observation and a formal panel interview.