

**Westminster Primary School
Class Teacher Post - KS2
Permanent contract**

Information for Candidate

THE APPLICATION AND SELECTION PROCESS

Posts Available:

We are looking to appoint a class teacher to cover a KS2 class from February or April 2020. The post is open to both experienced teachers and NQT's.

All appointments will be subject to the normal terms and conditions. Please see enclosed Job Description and Person Specification.

Making your application:

The application form must be fully completed and legible. Supporting information should be clear and concise. Please indicate which of the roles you are applying for, or both if relevant.

The person specification criteria will be used to draw up the shortlist. Please show clearly how you meet the requirements giving supporting evidence and examples wherever possible. Completed applications should be returned to Westminster Primary School, Stamford Road, Handsworth, Birmingham, B20 3PN or e-mailed to enquiry@westmnst.bham.sch.uk.

Visits to the school:

Visits to the school are strongly encouraged and warmly welcomed. Please contact the school office on 0121 464 2369 or e-mail enquiry@westmnst.bham.sch.uk to make arrangements.

Closing date and shortlisting:

Closing date: Monday 18th November, 12 noon.

Shortlisted candidates will be contacted by telephone week beginning 18th November 2019 with the interview process confirmed by letter or email. If you have not heard from us by Friday 29th November please assume your application was not successful on this occasion.

Final Selection Process:

Shortlisted candidates will be invited to attend Westminster Primary beginning Monday 25th November 2019. The selection process will include a lesson observation and a formal panel interview.