

Westminster Primary School
Disability Scheme 2020-2023

Outcomes	Accessibility Planning Code C– Curriculum E– Environment I– Information	Accessibility Plan			
		Actions			
3 years- To be reviewed annually		Access to the curriculum			
		What/How	Lead	Resources	Timescale
To improve progress and participation for children with all special educational needs or additional needs.	C E I	Identify the professional development need of all SEND staff annually Monitor pupil achievement, identifying any trends or patterns in data which require additional action.	SENCo	CPD Training	Ongoing CPD Termly pupil progress meetings Half termly data tracking
To improve progress and participation for children with sensory and physical needs.	C E I	To highlight internal and external steps with yellow/ white strips. Continue the rolling programme of LED screens in to the infants building. Annual update and ensure training takes place for staff of meeting the needs of the child with a Life-limiting heart condition and Achondroplasia.	Site Manager SENCo Business Manager	Paint Strips Screens	Ongoing

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Develop the use of multicultural resources in new Topic planning (MTPs).	C E I	Curriculum includes a diverse range of cultures. Children show respect for other cultures. Resources used show cultural diversity. Visitors are regularly invited into school to support the curriculum.	Curriculum leader Teaching staff	Topic planning mapped to the national Curriculum PSHE transition programme put in place.	March 2020 -ongoing Review Summer 2021
Assemblies and class special times have a clear focus which celebrate cultural diversity and raises equality.	C E I	All staff are ware of the weekly theme for assemblies. All classes have a special time which allows for reflection on the weekly theme. Assemblies and special times recognise cultural diversity and celebrations from around the world.	AHT– Pastoral Curriculum Leader	Use the religious calendar to identify world celebrations	Introduce weekly focuses 2020-ongoing

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Transition for pupils with SEND.	C E	Pupils begin transitions during the summer term. Meet the teacher session for all pupils	SENCo Class teacher	Transition booklets with photographs of the teacher and classroom layout.	Ongoing
All policies consider the implications of disability access.	I	All WPS policies to consider disability access. Behaviour Anti-Bullying Wellbeing Ed visits Safeguarding Admissions	SENCo Curriculum leaders Trustees	Policies	Ongoing

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		Actions			
		Information sharing with stakeholders			
3 years- To be reviewed annually		What/How	Lead	Resources	Timescale
Information sharing and identification of children with disabilities.	C E I	Staff INSET September 2019 Regular information sharing during team meetings and staff INSET-ongoing.	SENCo Teaching staff	Information given to all staff– a class list of all children in their class with disabilities or learning needs. Levels of support document to be shared/given to class teachers	Ongoing
All staff to be are aware of children with disabilities across school.	E I	Information sharing with lunchtime supervisors and office staff	SENCo Pastoral Lead	Teacher training day information and lists given to lunchtime supervisors, kitchen staff and office staff.	Ongoing throughout the year
Improve the availability of accessible information for disabled pupils	E I	SEND information report on the school website and available for parents upon request. Newsletters and correspondence reviewed for parents and carers.	SENCo	SEND information report Website allows for translation of Newsletters and correspondence from school.	Ongoing

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			Actions		
			Premises		
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To be aware of any future implication for changes to the building.	E I	Environmental site audit. Accessibility plan made for changes, including costings. Adapted provision reasonable adjustments made of the environment.	SENCo Head teacher/ Site manager Business manager		November 2020 (As required) Ongoing
Review suitability of Changing facilities for children with personal care difficulties	E I	Environment audit to be conducted by SENCo and the site manager.	SENCo Office staff	All equipment that needs to be used for keeping the personal care room to a high standard of cleanliness needs to be ordered.	Regular on going monitoring and ordering of stock

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Review disabled toilet facilities	C E I	Work with site staff to ensure to check that the accessible toilet facilities are fit for purpose and in good working order	SENCo Site Manager Assistant BSS		Ongoing
Ensure disabled parking facilities are available; ensure marking are visible	C E I	Ensure that disabled parking space is used for the specific purpose it was designed for	SENCo Site Manager School Business Manager		Ongoing
Ensure that ramps are clear of obstruction.	E	Ensure that ramps are clear. for pupils with a disability to enter and exit the school building.	SENCo Site Manager School Business Manager		Ongoing

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		Actions		Training	
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All dinner staff to have behaviour training.	E I	Dinner staff and Play leaders are confident in identifying and dealing with issues of bullying. Regular monitoring demonstrates positive playtimes. There is a consistent approach at lunchtimes in line with school policy and procedure.	Pastoral Lead (AHT) Lunchtime Supervisors	Training materials	Ongoing
To improve progress and participation for children with particular needs i.e. children of short stature and down syndrome	C E I	Training from PDSS/Ed Psychologist and SENCo Regular learning walks to ensure accessibility and provision is appropriate. Manual handling training for all staff Sept 2018.	SENCo	Training materials.	Ongoing

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SEND list available for new staff and displayed on the classroom notice-board.	C E	Display SEND list on notice board in classrooms.	All teachers	SEND list	Ongoing

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Ensure all school trips and extra-curricular activities are accessible to children with disabilities.	C E I	Risk assessments completed. Relevant communication between EVC, year group co-coordinators, venue, and all staff. Use of mini-bus to enable all children to participate. All children within school to have access to outdoor learning.	EVC Leader Year group co-ordinators All staff	Risk assessment CPD training on trips and Educational Visits	September 2020 ongoing.

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Monitoring of racial, bullying and homophobic incidents.	E I	There is a clear procedure in place for any incidents that arise. That incidents are recorded and dealt with according to school policy.	Headteacher/ AHTs	Bullying and incident logs	Ongoing
Raising whole school disability awareness.	C E	Reviewing the PSHE curriculum Review assembly themes i.e. involving associations such as the Guide dog for the blind.	SENCo	PSHE curriculum Websites to access organisations	Ongoing